

ASKHAM BRYAN PARISH COUNCIL

MINUTES of a meeting of the PARISH COUNCIL (PC)

held on Thursday 15th August 2024 starting at 7:30pm in the Village Hall.

PRESENT:

Councillor	Simon Peers (Chair)		
Councillors	Julie Barber	Kathryn Smith	David Wiseman
	Jason Boakes	Mark Walker	

In attendance: Ward Cllr. Emilie Knight and the Clerk.

1. **APOLOGIES.** Cllr. Dawson.

2. **DECLARATIONS OF PECUNIARY INTEREST:** None.

3. **PUBLIC PARTICIPATION**

No members of the public were in attendance.

4. **MINUTES OF THE MEETING OF THE PC HELD ON 18th JULY 2024.**

It was **resolved** that the minutes of the meeting of the PC held on 18th July 2024 be approved. The minutes were signed by Cllr. Boakes as he was in attendance at the meeting.

5. **PLANNING**

a. **Planning Applications Received**

None.

b. **Planning Decision Notices Received**

One planning decision notice had been received as follows;

- a. 24/00623/FUL - Sequoia House, 4 Main Street - First floor side extension. The Local Planning Authority had approved these proposals.

6. **CRIME REPORT**

There were no reported crimes in July.

7. **REPORT FROM WARD COUNCILLOR KNIGHT**

Ward Cllr. Knight reported that her and Ward Cllr. Hook had been happy to sign off the grant application for the cost of the Christmas Trail. They would however prefer the materials used to be environmentally friendly, for example, finding green alternatives to glitter. She had driven up Chapel Lane on her way to the meeting and noted that there was still grass growing in the centre of the road, she would chase this up. The programme of charging for green bins was in progress. City of York Council (CYC) had changed their policy regarding missed bin collections and would no longer be sending out a crew to collect bins missed on the date that they should have been collected. She would flag this up. The local Police Community Support Officer (PCSO) and the local fire service were available to give safety talks and to give advice regarding property marking and smoke alarms. Councillors expressed concern regarding a recent visit by Highways to attend to Westwood Lane. They had spent two hours but did nothing meaningful during this time. The tarmac was patchy and orange markers had been used to highlight areas needing repair. The road would give way if not properly repaired.

8. **OTHER MATTERS.**

8.1 **Plans for the 2024 Christmas Event.**

It was noted that following a check of the Village Hall calendar that the Hall had not been booked for the Christmas event. It was therefore agreed to set a date of 1st December 2024 from 4pm to 6pm (with the switching on of the lights about halfway through this period), noting the availability of Councillors. The village good eggs WhatsApp group

would be used to recruit volunteers to help. A new Father Christmas was needed. A bigger tube was needed to support the tree, Cllr. Walker would supply a six inch diameter pipe, about a metre in length. There would be mulled wine, mince pies and carols and other music. Cllr. Wiseman agreed to print off Carol sheets. The deadline for the newsletter was the next day and Cllr. Peers agreed to write an article. The Clerk would book the Village Hall from lunchtime (the Hall had agreed not to make a charge for this hire). The trail would be ready before the first.

Regarding the separate event in the public house, the landlord had been approached. He had agreed to provide mince pies and pigs in blankets. The event would be advertised as starting at 7pm.

Flyers delivered to every household were considered but it was agreed that instead that there would be posters on lampposts. Cllr. Wiseman agreed to put these up.

8.2 Programme of reviewing PC policies and documents.

A programme of reviewing policies and documents by considering one per meeting was ongoing and the Social Media Policy was therefore considered. There was one change being the reference to Twitter at the top of page 2, This social media platform was now called X. It was **resolved** that the existing Social Media Policy be adopted to include this change of name.

9. FINANCE

9.1 Report of invoices to be paid

It was **resolved** that payment of the following invoices to be approved, all in favour.

- Clerk's Salary 01/07/2024 to 31/07/2024 plus deductions payable to HMRC
- Eleven trays of geraniums at £2.75 a tray from Dalby's Nurseries (£30.25) and multi-purpose compost from Garforth Garden Centre at £7.50. Bought by J. Barker, total £37.75 (retrospective approval).
- Norton Anti-Virus Protection – renewal date 13th September 2025 - £16.66 + VAT.
- Microsoft Office 365 Annual Renewal - £59.99

9.2 Confirmation of exempt status

It was noted that confirmation had been received from the External Auditor of receipt of the notification of exempt status for the year ended 31 March 2024.

10 CORRESPONDENCE AND SOCIAL MEDIA

A list of correspondence had been circulated and the contents noted. Item 726 was from Quickline communications regarding the roll out of full fibre broadband and an invitation to a remote access meeting to provide more information. They had already begun this work on Askham Fields Lane and there were concerns regarding the poor quality of the restoration of the footway once the cable had been laid and a view that this work should not be signed off until the footway had been restored to a satisfactory condition. 731 was from CYC regarding a consultation on their draft Statement of Licensing Policy which becomes effective from 10th January 2025. The deadline for comments was 13th October 2024. There were other consultations on the correspondence list but this one was the only one which sought a view of the PC as opposed to individual comments.

11 ACTION TRACKER

An Action Tracker had been circulated with the agenda papers listing all previously agreed actions and reports on progress.

- Registration of the path between Askham Bryan and Askham Richard as a recognised public right of way.

On 31st July, there had been an email from CYC asking for any information that supports or refutes the existence of public rights over this route to help the Director and the Executive Member for Transport

assess this. The deadline for replies was 30th August 2024. The Clerk would email CYC to ask them what information they would like as they already had statements from those who have used this path for many years.

- The signage on the playground was ongoing.
- Playground Phase 2. Cllr. Wiseman had drafted a document and sent it to Cllr. Dawson for checking. Prices for equipment would be needed in order to get a basic idea of the amount in order to inform fund raising targets. Cllr. Wiseman had looked at options for a climbing frame and desktop research had suggested prices in the range of £12,000 to £17,000.
- At the meeting of 20th June 2024, there had been discussion about trees overhanging the public highway and footway which were less than the required clearance above the kerb of 5.2 metres. Cllr. Walker had agreed to drive down Main Street to establish which trees needed to be cut back and Ward Cllr. Hook was happy to follow him down Main Street as he carried out the survey and there had been a suggestion that there should be an article in the next newsletter. These were still ongoing.

12 DATES OF FUTURE MEETINGS

The dates of forthcoming meetings in 2024 were;

19th September, 17th October and 21st November. The next agenda would consider PC representation at the Village Hall Annual General Meeting on 3rd October as neither Cllrs. Boakes or Smith would be available.

The dates for forthcoming meetings in 2025 were;

16th January, 20th February 20th March, 17th April, 15th May (Annual), 19th June 17th July, 21st August 18th September, 16th October and 20th November.

All to be held at the Village Hall at 7:30pm

The meeting closed at 8:21pm.

Signed

19 September 2024